

contact work experience

Web Assistant

anno@oswego.edu

315.525.8670

current: 184 W. Bridge Street, Oswego, NY 13126

permanent: 1017 Westbrook Drive, Rome, NY 13440

SUNY Oswego Campus Recreation Oswego, NY | Aug 2012 - May 2013

Updated and edited the Campus Recreation website with the use of CMS and HTML, collaborated with the rest of the marketing team to develop and implement

fresh ideas for marketing events on the website and campus, and initiated and participated in major website updates including a refreshed homepage.

State University of New York at Oswego, Oswego, NY GPA in major: 3.54/ 4.0, GPA overall: 3.30/ 4.0

Major: Graphic Design BA

Minor: Communications Dean's List: Fall 2010, Spring 2011, Fall 2011,

Spring 2012, Fall 2012

Graphic Design Intern

Isca Design Studio

Oswego, NY | Aug 2012 - Dec 2012

Collaborated with the design team to create work for a variety of clients across the

country, including logo design, advertisements and web content.

Graphic Design Intern

Rosamond Gifford Zoo Adobe InDesign

Syracuse, NY | May 2012 - July 2012 Adobe Photoshop

Designed and developed artwork and ideas for marketing, including logos, posters, Adobe Illustrator

Adobe Dreamweaver advertisements, magazine layout and signage.

Corel Painter

Graphic Design Intern Microsoft Word Microsoft Powerpoint Port City Cafe and Bakery

Oswego, NY | Jan 2012 - June 2012

HTML/XHTML

Collaborated with the owner to develop concepts and designs for new menus and

menu boards for the restaurant.

jQuery WordPress

activities

Digital Imaging and Editing Teacher's Assistant

CSS

Web Design Course Written Communication

State University of New York at Oswego | Aug 2012 - Dec 2012 Spoken Communication

Worked with students and aided instructor in teaching basic web developing skills,

such as HTML and CSS, and presented a lesson in jQuery to the class.

Break Thru Design

Digital Illustration State University of New York at Oswego | Fall 2011 Painter

Joined other student designers and artists to collaborate on activities and events Web Design

Layout Design revolving around art both on campus and in the community.

Typography

Contributing Writer Painting The Oswegonian Comics

State University of New York at Oswego | Aug 2010 - May 2011 Blogging

Piano Applied journalistic techniques to writing, learned to skillfully manage a deadline

Animals and gained communication skills through organizing and conducting interviews.



contact exhibitions & honors

anno@oswego.edu

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current: 184 W. Bridge Street, Oswego, NY 13126 permanent: 1017 Westbrook Drive, Rome, NY 13440 50th Juried Student Art Exhibition

Tyler Art Gallery | State University of New York at Oswego Jan — March 2013

The Small Print Show - A Fundraiser for Hurricane Sandy

Oswego State Downtown Gallery | State University of New York at Oswego Dec 2012 — Feb 2013

The Imagine Project

Tyler Art Gallery | State Univeristy of New York at Oswego Dec 7, 2012

48th Juried Student Art Exhibition

Tyler Art Gallery | State University of New York at Oswego Jan — March 2011

The Scholastic Art and Writing Awards

Certificate of Merit in Visual Arts 2009



771 Gotham St. Watertown, NY, 13601 315.489.1026 ahough.design@gmail.com alexandriahoughdesign.com

EXPERIENCE

SKILLS

FREELANCE DESIGNER

December 2012-Present Watertown, NY

I provide consulting and design for various logos and identities. Clients include: Mary Chiappone, LMT.

TEACHING ASSISTANT

August 2012-December 2012

State University of New York (SUNY) at Oswego, Oswego NY

I assisted my professor with tasks involving the design class, and helped the students with work in and outside of the classroom.

CAMPUS LIFE GRAPHIC DESIGNER

November 2012-December 2012 SUNY Oswego, Oswego NY

I designed fliers and posters for activities associated with SUNY Oswego Campus Life.

BUILDING MANAGER

February 2012–December 2012 SUNY Oswego, Oswego NY

I saw that SUNY Oswego Campus life events ran smoothly, Campus Center classrooms and spaces were secure, and welcomed patrons.

PHARMACY TECHNICIAN/CASHIER

August 2008-January 2012 Bolton's Pharmacy Inc., Watertown NY

I ordered pharmacy and store supplies, kept the pharmacy area organized, packaged medications, and assisted patrons.

ART LAB MONITOR

Spring 2010, Fall 2010 SUNY Jefferson, Watertown NY

I watched the art lab while the professor was gone, helped peers with their projects, and kept the lab orderly.

EDUCATION

BFA GRAPHIC DESIGN

Expected March 2013

SUNY Oswego, Oswego NY

A.A. HUMANITIES & SOCIAL SCIENCES

State University of New York at Jefferson, Watertown NY

SOFTWARE

Adobe Creative Suite Corel Painter Microsoft Office

ARTISTIC

Advanced Level

Illustration (Digital and Traditional) Typography Page Layout Package Design

Intermediate Level

Web Design Screen Printing

TECHNOLOGICAL

Mac

PC

Epson Printers Cannon Printers Letter Press

AWARDS/ACTIVITIES

ACADEMIC

Dean's List

Fall 2011, Fall 2012 SUNY Oswego, Oswego NY

President's list

Spring 2011 SUNY Oswego, Oswego NY Fall 2008-Fall 2010 SUNY Jefferson, Watertown NY

Art Club President

Fall 2010 SUNY lefferson, Watertown NY

EXHIBITIONS

SUNY Oswego Juried Show

February 2013 Oswego NY

Everything Illustration

January 2013 Oswego NY

SUNY Oswego BFA Exhibition

December 2012 Oswego NY



771 Gotham St. Watertown, NY, 13601 315.489.1026 ahough.design@gmail.com alexandriahoughdesign.com

Dear Mrs. Weber,

From your website I learned about your need for an Executive Administrative Assistant, and from being a Watertown resident I have known about your company, Timeless Frames, for several years. I am very interested in this position with your company, and I believe that my academic and employment background make me an appropriate candidate.

You express that the opportunity would require an independent individual with attention to detail, knowledge of presentation, and a respect for confidentiality. While attending college, I worked as a pharmacy technician, a job in which I was obligated to ensure the privacy of our patients. In addition to this, through earning my B.F.A. in Graphic design, I have been educated in the proper aspects of design and organization, and the importance of time management. I would like to utilize these skills to positively contribute to your staff.

Attached is a copy of my résumé, which more fully details my qualifications for the career.

I look forward to talking more with you about the Executive Administrative Assistant position. I will contact you within the next week to confirm that you have received my email, and gladly answer any questions you may have.

Thank you for your consideration.

Sincerely,

Alexandria D. Hough

Samantha Kay Dry

dry@ oswego.edu 716-479-5153

Work Experience

PR Intern January 2013-present

Oswego Lighthouse Development Committee

Sales Associate July 2011-present

Gift-Ology Buffalo

Graphic Design Intern May 2012-August 2012

FW Signs

Education

SUNY Oswego May 2013

Public Relations, BA Graphic Design, BA GPA: 3.35/4.0

Activities & Societies

PRSSA September 2012-present

Public Relations Student Society of America

Lambda Pi Eta September 2012-present

National Communication Honor Society

First Year Peer Advisor September 2012-present

National Broadcasting Society

Treasurer 2010-2011 Secretary/Promotions 2011-2012

Skills References

Adobe Photoshop, Illustrator, InDesign, Dreamweaver, Acrobat

Microsoft Word, Excel, and PowerPoint

Press releases, press kits

Basic CSS, HTML, Javascript

Typography

Logo Design

Availible upon request.

September 2009-May 2012

